

Hans-Böckler-Stiftung
Abt. Studienförderung
Referat I Bewerbung
Bewerbung@Boeckler.de
Georg-Glock-Straße 18
40474 Düsseldorf

APPLICATION

Ute and György Széll international PhD scholarship in Literary Studies Ute and György Széll international PhD scholarship in Social Sciences

Person

First name _____

Last name _____

Reference number _____
Is filled in by the foundation

Gender _____

Marital status _____

Street address/PO box _____

Postal code _____

City _____

Country _____

Date of birth _____

Name at birth _____

Communication

Country code (if applicable) _____

Telephone number _____

E-mail _____

Personal details

Nationality _____

Country of birth _____

Children

How many children do you have? _____

Children's birth years (if applicable) _____

Union membership

Do you belong to a union? _____

Name of union (if applicable) _____

Mother

Country where your mother was born _____

Your mother's nationality _____

Your mother's highest level of education _____

Your mother's occupation _____

Father

Country where your Father was born _____

Your father's nationality _____

Your father's highest level of education _____

Your father's occupation _____

Doctorate

What was your grade point average upon completion of your studies? _____

Beginning of your doctoral work _____

Anticipated Completion of your doctoral work _____

Discipline _____

What is the topic of your dissertation? _____

Location of doctoral program _____

Country of doctoral program _____

From which accredited university or college will you receive your doctorate? _____

At which institution in Germany will you be doing your research? _____

Career goal after earning your doctorate

Why are you interested in a research
stay in Germany?

Research activities

Publications to date
(choose the three most
important publications)

Symposia/conferences

Self-directed research/other
research activities

Awards and recommendations,
scholarships, etc.

Previous stay abroad 1

Type of stay abroad _____
Country _____
Name of institution _____
City _____
Beginning of stay abroad _____
End _____
Name of activity/degree/certificate _____

Previous stay abroad 2

Type of stay abroad _____
Country _____
Name of institution _____
City _____
Beginning of stay abroad _____
End _____
Name of activity/degree/certificate _____

Studies 1

Beginning of university studies _____
End of university studies _____
University _____
City _____
Country _____
subject _____
Degree programme _____
Final grade point average (highest degree) _____

Studies 2

Beginning of university studies _____
End of university studies _____
University _____
City _____
Country _____
subject _____
Degree programme _____
Final grade point average (highest degree) _____

Volunteer work 1

Volunteer work _____

Organization _____

From (mm/yyyy) _____

To (mm/yyyy) _____

Ongoing _____

Do you have your own website, blog, etc.? _____

Volunteer work 2

Volunteer work _____

Organization _____

From (mm/yyyy) _____

To (mm/yyyy) _____

Ongoing _____

Do you have your own website, blog, etc.? _____

Volunteer work 3

Volunteer work _____

Organization _____

From (mm/yyyy) _____

To (mm/yyyy) _____

Ongoing _____

Do you have your own website, blog, etc.? _____

What aspect of society would you like to improve through your volunteer work?

Motivation

Why do you want to conduct research
in Germany, specifically?

What aspects of politics are
you interested in?

What else would you like to share with us?

PhD supervisor

First name _____

Last name _____

Academic titles _____

Postal code of university _____

City _____

Name _____

Address _____

Department _____

Telephone number _____

E-mail _____

Is your PhD supervisor entitled to award doctorates? _____

A scientific assesment from your PhD supervisor must be attached to the application.

Host PhD supervisor

First name _____

Last name _____

Academic titles _____

Postal code _____

City y _____

Name _____

Address _____

Department _____

Telephone number _____

E-mail _____

Is your host PhD supervisor affiliated with HBS? _____

Is your host PhD supervisor entitled to award doctorates? _____

A scientific assesment from your host PhD supervisor must be attached to the application.

DATA PROTECTION INFORMATION FOR APPLICANTS UNDER ARTICLES 13, 14 AND 21 OF THE GENERAL DATA PROTECTION REGULATION (GDPR)

Document B1-2

The information below details how and for what purposes the Hans Böckler Foundation (hereinafter "we") processes the personal data of scholarship applicants.

1. Responsibility for data processing and contact information
Responsible for processing your personal data:
Hans Böckler Foundation, Hans-Böckler-Strasse 39, 40476 Düsseldorf,
Telephone: +49 211 7778 0, Fax: +49 211 7778 120,
Email: zentrale@boeckler.de

Our in-house data protection officer can be reached at: Datenschutz@boeckler.de

2. Types of data processed

We process the types and categories of personal data listed below.

a) Data we receive from you

The data we receive from you includes the information listed below which we request when you submit an online application, as well as any additional information you divulge to us when applying:

- Basic information (first and last names, name at birth, date and place of birth, nationality, residence permit, tax number, contact information such as address, telephone number and email address)
- Information regarding your family situation (marital status, number of siblings and children, information about your parents and partners)
- Information about your union membership and that of your parents
- Health information: optional information about a disability or long-term (chronic) illness
- Information about your education and occupation (e.g. your university studies and occupational prospects, past university studies and employment, vocational and general further training)
- Information about volunteer activities (political, social or cultural engagement)
- Information about secondary or part-time work
- Information about your income and assets, as well as those of your spouse and parents (including income tax assessments)
- Documents concerning your training and university studies (e.g. CV, notarized copies of all diplomas and transcripts, certificate of enrollment and, if applying for a dual course of study, training contract, summary

of your individual study plan, description of your course of study and overview of your past academic performance)

- When applying for a scholarship for PhD students: notarized transcript, description of your doctoral project, reference from your academic supervisor
- Performance overview from the university, medical certificates/sick reports, internship agreements
- Liaison professor, reference
- Information about your current vocational situation
- As applicable, further information that you submit (e.g. reasons for applying)
- Information from communications (e.g. contents of inquiries, written communications, email correspondence with you)
- Technical information regarding the use of the online application portal and, as applicable, communication via email and telephone
- Data protection declarations (consent to the processing of personal data, assertion of rights under data protection law to information, correction, restriction and data portability, including information you provide to us in this context)

b) Data that we have independently generated

- Information about the selection process (interviews with you and, as applicable, any report drawn up during this process)
- Responsible funding unit within the Hans Böckler Foundation

c) Data we receive from third parties

We do not process data received from third parties.

3. Purposes of data processing, legal framework

We process your personal data for a variety of purposes in accordance with the relevant regulations regarding data protection, in particular the GDPR and the Federal Data Protection Act (BDSG). The following are possible legal bases for processing these data:

- to take measures prior to entering into a contract for possible support (Article 6 (1) (b) GDPR),
- to safeguard legitimate interests (Article 6 (1) (f) GDPR),
- your consent (Article 6 (1) (a) GDPR) and/or
- legal requirements (Article 6 (1) (c) GDPR).

In particular, we process your personal data for the following purposes, with the specified legal basis:

Purpose/Legitimate interest	Processed data or data categories	Legal basis
Applicant management	Basic information; information about your family situation (marital status, number of siblings and children, information about your parents); information about your union membership and that of your parents; health information; information about your education and occupation; information about volunteer activities; information about secondary or part-time jobs; information about your income and assets, including the income and assets of your parents and partner; documents related to your training and university studies; if you are applying for a scholarship for PhD students: notarized transcript, description of your doctoral project, reference from your academic supervisor; reference from the liaison professor; as applicable, additional information that you submit to us; communication information; technical information regarding your use of the online application portal and, as appropriate, communications via email and telephone; information regarding the selection process; responsible funding unit; data protection declarations.	Article 6 (1) (b), Article 9 (2) (d) GDPR
Scientific and statistical purposes (to assess whether the purpose of funding has been achieved and whether the funds have been used in accordance with the Foundation's charter; statistical and scientific analyses, publication of the analyses)	Basic information (first and last name, name at birth, date and place of birth, contact information, such as address, telephone number and email address); information about your family situation (marital status, number of siblings and children, information about your parents); information about your union membership and that of your parents; health information, information about your education and occupation (e.g. regarding your university studies and occupational prospects, vocational and general further training); information about volunteer activities; information about secondary or part-time jobs; documents concerning your training and university studies (e.g. CV, notarized copies of all diplomas and transcripts, certificate of enrollment and, if you are applying for a dual course of study, your training agreement, a summary of your individual study plan, a description of your course of study and an overview of your past academic performance); in the case of a scholarship for PhD students: notarized transcript, a description of your doctoral project, a reference from your academic supervisor; overview of performance from the university; internship agreements, liaison professor.	Article 6 (1) (f) GDPR, Section 27 BDSG; Section 27 (4) BDSG, Article 6 (1) (a) GDPR in the case of publications.
Pursuit or assertion of legal claims or defense against such claims	Basic information; all data or data categories that are relevant to the respective claim.	Article 6 (1) (f) GDPR
Management of consents and objections (management of declarations of consent and of withdrawal of consent as well as objections to data processing)	Basic information, data protection declarations	Article 6 (1) (c) GDPR
Management of claims made by the affected individuals (claims asserted by the affected person for information, correction, deletion, restriction of data processing and data portability)	Basic information, data protection declarations, all data or data categories that are the subject of the request	Article 6 (1) (c) GDPR

4. Recipients or categories of recipients

Personal data may be shared with the following recipients or categories of recipients:

4.1 Contract data processors

We use service providers to process personal data on our behalf (so-called contract data processors, cf. Article 4 (8, 28) GDPR). These include the following companies or the service providers in the following categories:

- Service providers in the areas of IT (maintenance) and telecommunications

4.2 Responsible parties

We share personal data with the following third parties, which act as responsible parties in processing the data (Article 4(7) GDPR):

4.2.1 Union, liaison professor

When you apply for support, the following personal information:

- last name, first name
- email address
- postal address
- place of study
- course of study/fields of study
- number of semesters/information about PhD
- responsible funding unit
- liaison professor
- union membership

is shared with the following so that the application process can be completed:

- the (executive, federal) board of the union to which you belong
- as applicable, the local Federation of German Trade Unions (DGB) group to which you belong
- your liaison professor (only in the case of applicants assigned to a liaison professor)

In keeping with the purpose of the Hans Böckler Foundation under its charter, the relevant data are shared with third parties in order to review the application and reach a decision on whether the applicant will receive funding. This makes it possible to take the measures necessary prior to entering into a funding contract (Article 6(1)(b) GDPR, Article 6(1)(a) GDPR).

4.2.2 Preventing duplicate funding

In order to prevent duplicate funding, the following personal information:

- name, including all given names
- address,
- date of birth
- location of university

is shared with the following recipients so that inquiries may be made and data may be compared:

- other institutions that provide support for talented individuals
- offices for educational support
- other institutions providing support
- Germany's Federal Ministry of Education and Research

In this case, too, such information is shared so that a decision can be made regarding the application (Article 6(1)(b) GDPR).

4.2.3 Parties involved in the support provided by the Hans Böckler Foundation

In addition, the information referred to in Section 4.2.1 above may be shared with any person, entity or funding agency involved in the Foundation's scholarships, provided that you have given your consent. Your consent provides the legal basis for sharing data (Article 6(1)(a) GDPR). It may be revoked at any time, effective going forward. Further details can be found in Section 9.3 below.

5. Transmitting data to a third country or an international organization

As a matter of principle, we do not transmit your data to third countries (countries outside the European Economic Area, EEA) or to international organizations. Under certain conditions, however, sharing information with a liaison professor may mean transmitting it to a third country if that person resides in a third country. Data is transmitted for the purpose of completing a contract to provide support, and this is therefore permissible under Article 49(1)(b) GDPR.

6. Data retention period

When you, on your own initiative, submit application materials, we review them to determine whether support can be considered. Your information is retained for the duration of the selection process. Personal information regarding applicants who are considered but ultimately not awarded a scholarship by the selection committee is retained for three years, based on the guidelines of the funding agency (General Auxiliary Conditions for Project Grants of the Federal Ministry of Education and Research), which are binding for the Hans Böckler Foundation, so that the funder is able to review the costs that have been incurred.

If an applicant is awarded a scholarship, the relevant data is entered into the Hans Böckler Foundation's database on support provided for undergraduate and postgraduate students. In this case the documentation and agreement concerning data protection law are handled separately.

The data we process because of a legitimate interest is retained as long as that legitimate interest persists.

7. Obligation to provide information

In applying for a scholarship, you are required to provide the personal information we need to review your application and decide whether support will be granted, taking into account the conditions for support, as well as the information we are required by law to collect. Without this information, we will not be able to consider your application.

8. Automated decision-making and profiling

We do not use your personal information for automated decision-making, including profiling.

9. Rights of the affected person
- 9.1 Information, correction, deletion, restrictions on processing, data transmissibility
- Any affected individual has the right to information under Article 15 GDPR, the right to correction under Article 16 GDPR, the right to deletion under Article 17 GDPR, the right to restrict processing under Article 18 GDPR and the right to data transmissibility under Article 20 GDPR. In order to assert the rights listed above, you can contact the responsible parties listed under No. 1 above (Responsibility for data processing and contact information).
- 9.2 Right of objection under Article 21 of the General Data Protection Regulation (GDPR)
- For reasons related to your individual situation, you have the right at any time to object to the processing of your personal information based on Article 6(1)(f) of the GDPR (data processing based on a legitimate interest); this also applies to profiling within the meaning of Article 4(4) GDPR that is carried out on the basis of this provision. If you file an objection, we will no longer process your data unless we can show compelling and legitimate grounds for such processing that outweigh your interests, rights and freedoms, or unless the processing is for the purpose of exerting, exercising or defending legal claims.
- If we process your personal data for the purpose of direct advertising, you have the right to file an objection at any time to such processing. If you object to the processing of your data for purposes of direct advertising, we will no longer process your personal data for these purposes.
- Your objection may be filed informally and should be addressed to the responsible parties listed under No. 1 above (Responsibility for data processing and contact information).
- 9.3 Revoking consent
- If you have consented to the processing of your personal data, you may revoke that consent at any time. This does not affect the legality of the processing that has taken place, with your consent, up to the time at which you have revoked that consent.
10. Right to appeal to the supervisory authority
- Under Article 77 (1) GDPR, you have the right to lodge a complaint with the supervisory authority if you believe that the processing of your personal information has not occurred in a lawful manner, and in particular if it violates the GDPR.
- The address of the supervisory authority responsible for the Hans Böckler Foundation is as follows:
- Landesbeauftragte für Datenschutz und Informationsfreiheit Nordrhein-Westfalen (North Rhine- Westphalia State Data Protection and Freedom of Information Office),
Post Office Box 20 04 44
40102 Düsseldorf Tel.: 0211/38424-0 Fax: 0211/38424-10
Email: poststelle@ldi.nrw.de
- Version October 2019

Place, Date

Signature

The signature confirms that the data protection information has been acknowledged.

Please save, print out, sign and send it to the Hans Böckler Foundation by post. Alternatively, you can also send us the signed PDF file and the other documents by email to: bewerbung@beockler.de

For reasons of data protection, we recommend using encrypted documents.

Please include the following documents with your application:

- Description of your doctoral project (3 pages)
- Paper outlining the goals of your research in Germany
- Recommendation letter from your PhD supervisor
- Invitation letter from your host PhD supervisor in Germany
- CV in table form
- Diploma that entitles you to pursue a doctorate